

Oneida Extension Educators and Staff made 1,057 Direct Programming Contacts in the months of May and June; with 206 Adult Contacts and 851 Youth Contacts. Office Administration assisted American Spirit East, Forest County, Human Services and the ADRC with external projects.

Health and Well-Being Educator, Laurel Parins, guest starred on Up North @ 4 (WJFW-12); which has a reach of 8,000-11,000 households per day and 148,000 website views per month.

Oneida Extension made indirect contact with 6,961 viewers through the Extension Oneida County Facebook and the Oneida County 4-H Facebook.

2026 Cumulative Total: 1,823

Contacts: 206 Adults and 851 Youth

2026 Cumulative Indirect Outreach: 17,054

May & June 2026

Positive Youth Development Oneida County 4-H

Anne Williams, 4-H Educator, .5 FTE

- Youth members of the Northwoods Explorers 4-H Club demonstrated meaningful community impact through a hands-on service initiative supporting local healthcare workers. Seventeen youth participants created and personally delivered thank-you cards to 30 surgical service nurses at the local hospital, expressing appreciation for their dedication. This experience not only fostered gratitude and empathy among the youth, but also strengthened their connection to the community while uplifting frontline professionals.



Positive Youth Development

Sharon Krause, Community Youth Development Educator, .5 FTE

- At Aspirus Hospital, high school students took an active role in educating college students about the unique needs and challenges facing rural health care, fostering greater understanding and advocacy among future professionals.
- Activities were planned and executed by Rhinelander's Raise Your Voice Club, where members acknowledged Mental Health Awareness Month with educational displays and an Open Mic Night to promote suicide prevention resources offered by the Oneida County Health Department.
- A collaboration of Rhinelander's Raise Your Voice Club members and Oneida County Health Department staff, where youth will help plan activities for a booth at the Oneida County Fair that educates the public about various health topics.
- A new partnership with Lakeland Union High School is enhancing support for students transitioning from five feeder elementary schools. The student-led *Ignition* group continues to lead freshman orientation efforts, with planned expansion into youth mental health and substance use prevention initiatives—broadening student leadership and peer support opportunities.
- Rhinelander High School students taught 4th and 5th graders how various coping strategies help “reset” the brain, helping youth to learn how to relive anxiety and cope with stressful situations.
- Members of the Raise Your Voice Club at Rhinelander High School organized both on- and off-campus events centered on self-love and respect, contributing to efforts to prevent dating violence and build a safer, more supportive school culture.



Raise Your Voice Club students from Rhinelander High School engage in round robin discussions with college students that focused on rural health care.

Today, at the Rise Up event, I learned that there is a great deal of diversity within the profession and in the educational paths of the college students we spoke with. The event felt very real and gave me the opportunity to learn from everyone—both the students and other healthcare professionals in our area.

LUHS senior student

I enjoyed being able to share my experiences and ideas with the college students. It was also a great way to learn more about mental health awareness. **RHS junior student**

I was reminded of how important youth voices are, how our stories matter, and how essential it is for professionals and advocates to collaborate. This was a great entry point for those new to the medical community to hear firsthand about rural healthcare and our mental health needs. **LUHS School Counselor**

This type of experience is so valuable for our students. It helps them see a wider range of career options, and you could feel their confidence growing with each interaction they had with the college students. They felt they really helped raise awareness about youth mental health issues. **RHS teacher**

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Health and Well Being

Laurel Parins, Health & Wellbeing Educator, .73 FTE

- Facilitated a community wellness activity for Kids on the Run participants, leading an interactive warm-up designed to promote movement, energy, and encouragement prior to the race. This initiative supported youth in building confidence, fostering social connection, and developing positive, lifelong associations with physical activity.

Office Administration

Jessica Young, Oneida County Extension Office Manager, 1 FTE

Administrative & Operations

- Completed daily operational monitoring and workflow management across UW and County systems, including email communications, 4HOnline processing, financial platforms, registrations, and scheduling tools.
- Managed office operations including mail handling, bulletin board updates, supply inventory, equipment setup, and general administrative support.
- Prepared, reviewed, and submitted county reports, CUW summaries, meeting minutes, and County Board materials.
- Set-up and learned how to use the binding machine for an upcoming project needed for the OC Health Department training, led by Laurel Parins.

Financial & Fiscal Support

- Processed invoices, purchase orders, journal entries, and vendor payments, coordinating with the Finance Department to resolve issues.
- Reconciled invoices, cash receipts, revenue accounts, credit card statements, and mileage reports; identified and resolved discrepancies.
- Managed deposits, grant funds, and program budgets, including OCYG and Teen Court financial tracking.
- Downloaded financial reports and updated monthly allotment spreadsheets and distributed them to staff.
- Processed Teen Court financial transactions, including cash receipting and official letters.

Program Registration & Data Management

- Managed high-volume program registrations across multiple platforms (Youth Summer Theater Program, RoboCamp, Advanced RoboCamp, Discovery Days, Oneida County Youth in Governance, and Teen Court). Created waitlist registration for programs that had reached capacity and updated webpage with information and new link.
- Troubleshoot incomplete enrollments and assisted families with registration issues and system navigation.
- Maintained accurate participant records through extensive data entry, database clean-up, and roster reconciliation.



- Coordinated transfers between counties and ensured alignment across registration systems and internal trackers.

4-H & Youth Program Support

- Extensive planning and preparation for multiple youth programs, including Youth Summer Theater Program, RoboCamp, Advanced RoboCamp, Youth Science Discovery Days, Oneida County Youth in Governance, and LEGO Robotics.
- Updated 4HOnline events, Google Forms, Qualtrics surveys, registration trackers, emergency contact lists, and program web pages.
- Designed and prepared program materials including certificates, signage, nametags, flyers, special assignment sign-ups, and promotional content.
- Planned logistics, supplies, and timelines to support successful program delivery.
- Developed instructional materials such as craft guides and youth activity resources with age-appropriate adaptations.
- Created and updated weekly email blast to 4-H families to inform of upcoming events and programs.
- Collaborated with surrounding county 4-H educators to extend reach of promotion for the CALS Youth Science Discovery Days program.
- Initiated coordination of Oneida County Youth in Governance program, set-up budget for training sessions and created summary report of items to purchase with grant money.

ASE (WI 4-H American Spirit Experience) Coordination

- Organized and finalized youth group assignments, rosters, nametags, luggage tags, rooming lists, and meal tracking.
- Prepared comprehensive advisor binders including schedules, emergency contacts, lodging lists, and program materials.
- Created a small ASE booklet for each week with lodging, itinerary, color group, and other helpful information to carry in the neck wallet.
- Assigned teachable moments, Ellis Island roles, and room placements while accommodating program requirements.
- Conducted detailed roster management, data entry, and follow-up communications with families and advisors.
- Coordinated printing, assembly, and shipment of materials, ensuring readiness for program implementation.
- Supported program updates, communications, and final-stage logistics preparation.

Marketing, Communications & Outreach

- Created and scheduled social media posts for UW Extension and Oneida County 4-H platforms to promote programs and events.
- Drafted, reviewed, and distributed email blasts, newsletters, and targeted outreach communications.



- Designed flyers, graphics, calendars, press releases, and promotional materials for both print and digital distribution.
- Conducted outreach to schools, educators, and community partners to increase program awareness and participation.
- Mediated communication between WJFW-12 and 4-H Educator for an Up North at 4 interview (with youth members) to discuss upcoming programs this summer.

Website & Digital Content Management

- Updated multiple program and organizational web pages (Extension, 4-H, Teen Court, OCYG, Robotics, and events).
- Posted agendas, minutes, reports, and event information while maintaining accurate and current content.
- Managed calendars, office hours, closures, and registration links across platforms.

Volunteer & Community Engagement

- Supported volunteer recruitment, onboarding, and communication, including training reminders and background screening coordination.
- Initiated a new teen volunteer program to build up support for the Youth Summer Theater Program. Created promotional tools and collaborated with local schools and community organizations for outreach assistance to recruit interested individuals. Created registration form. Developed teen volunteer tracking tools, service hour documentation, community service letter template, and recognition materials.
- Responded to public inquiries related to soil testing, water testing kits, horticulture, and agriculture services. Provided clear guidance, pricing information, and follow-up support to community members.

Events, Logistics & In-Person Support

- Coordinated room reservations, event logistics, and on-site preparation for multiple programs and meetings.
- Prepared program materials, supplies, and signage to support smooth event execution.

Meetings, Committees & Reporting

- Prepared CUW Committee supporting documentation.
- Recorded, edited, and distributed meeting minutes and summaries, ensuring proper archival and compliance.

External Projects & Interdepartmental Support

- Supported external projects with Human Services and ADRC, including data tracking, document preparation, and system organization.
- Assisted with database transitions, file migration, and records management.
- Collaborated with internal departments and community partners (CALS, Health Department, and others) on coordination and communication efforts.
- Assisted Forest County with 4-H volunteer processing and member rosters.



- Assisted Price County with agriculture/horticulture inquiry.
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Overall Impact

Successfully supported high-volume, multi-program operations with strong attention to detail, compliance, accessibility, and communication—resulting in timely program delivery, accurate recordkeeping, effective outreach, and positive experiences for youth, families, volunteers, and community stakeholders.